

Duty of candour annual report

Year ending Dec 2022

To fulfil our duty of candour responsibilities, this report describes the unintended or unexpected incidents that occurred at our dental practice during the last year.

Practice: *Coatbridge Family Dental Care*

Responsible person: *Keith Preston*

Date of report: January 2023

Aims and objectives of the practice

The aim of our practice is to provide high quality dental services in a comfortable and safe environment, and to improve the dental health of the population.

Duty of candour responsibilities and process

Our team are in the process of undergoing duty of candour training. This will be followed up by a team meeting to discuss duty of candour responsibilities should an unintended or unexpected incident occur.

The team will then be aware of and understand the practice adverse incident (duty of candour) protocol, which describes what to do when something goes wrong.

The protocol identifies the practice contact, who should be notified of all incidents and near misses and will conduct an investigation, if necessary.

Unexpected or unintended incidents

We have had no incidents between January 2022 and December 2022.

Signed: Keith Preston 31st January